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NUNAVUMI MALIGALIUQTIT  
NUNAVUT LAW FOUNDATION  
LA FONDATION DU DROIT DU NUNAVUT

## **Lucien Ukaliannuk Award for Studies in Law or Law-Related Studies** **Terms of Reference**

### **1. History**

Lucien Ukaliannuk was a respected Inuit Elder in the community, who passed away on September 29, 2007. Prior to his passing, Mr. Ukaliannuk worked as the Inuit Qaujimagatuqangit Advisor to the Department of Justice in Iqaluit. He had also been the Inuit Law Instructor and Mentor to the first cohort of Akitsiraq Law Students. Mr. Ukaliannuk shared his wisdom with a new generation – a generation committed to fulfilling the promise of Nunavut, and to meeting the standards and ideals of the Law Society of Nunavut.

The Nunavut Law Foundation (“Foundation”) wishes to honour Mr. Ukaliannuk’s memory with this Award: as a valued mentor, a source of support and encouragement, and for his efforts to preserve and pass on Inuit traditional law, culture and knowledge.

### **2. Purpose**

The purpose of the Terms of Reference is to guide the Foundation members on the criteria to be used when deciding to provide financial assistance in the granting of the Lucien Ukaliannuk Award for Studies in Law or Law-Related Studies (“Award”).

### **3. Field of Award**

The Award will be open to Applicants who are or will be attending a post-secondary institution in the following programs or taking part in the lawyer licensing process:

- a) Law school in universities across Canada
- b) Articling
- c) Licensing/Bar Examinations
- d) Law or justice-related courses provided either by a university or a college
- e) Master’s Degree or Ph. D in justice-related studies
- f) Temporary work placement or internships in Nunavut

#### **4. Amounts**

- a) The Foundation may expend up to a total of \$20,000.00 annually for the granting of the Award in the following categories:

##### Up to \$5,000.00

- LL.B./JD
- Post-secondary courses in justice-related studies
- College courses in justice-related studies

##### Up to \$2,500.00

- Articling
- Licensing/Bar Examinations
- Master's Degree or Ph. D in justice-related studies
- Temporary work placements or internships in Nunavut

- b) In exceptional circumstances the Foundation may consider funding to assist an Applicant who is undertaking a Professional Development course or a short-term course with a duration of 90 days or less;
- c) The Foundation reserves the right to exercise discretion on the amounts awarded depending on its annual budget and the number of Applicants each year.

#### **5. Eligibility**

- a) The Award is open to: Nunavut Land Claims Agreement ("NLCA") Beneficiaries; persons ordinarily resident in Nunavut or non-residents and subject to those conditions as described by (c);
- b) In order to be eligible for the Award, the Foundation requires Applicants to provide a copy of proof of acceptance or attendance at the educational institution;
- c) The Award is also open to non-NLCA Beneficiaries who demonstrate:
- i) a strong connection to Nunavut or
  - ii) a sincere commitment to Nunavut or
  - iii) a future commitment to return to Nunavut after completion of studies or
  - iv) whose studies will benefit the general public of Nunavut in measureable terms;
- d) Priority consideration will be given to NLCA Beneficiaries;
- e) Eligibility for the Award will be on a financial needs-based system, thus Applicants will have to submit their expected income and expenses for the year (or half-year) applied for;
- f) If the Applicant is a non-NLCA Beneficiary, two letters of reference shall be included in the Application showing one or more of the criteria described in 5. c).

## **6. Applications**

Applications for the Award shall include:

- a) General cover letter
- b) Name, mailing address and a telephone number
- c) Permanent address
- d) Place of residency in the preceding 12 months of the application
- e) Name of post-secondary institution and course description
- f) Proof of acceptance or attendance at institution
- g) Number of months/years expected to study at institution
- h) Whether Applicant has applied for or received this Award in the past
- i) Two reference letters indicating prior residency, connection to, sincere commitment to, future commitment to Nunavut or how studies will benefit the general public of Nunavut in measurable terms where Applicant is non-resident
- j) Budget outline which includes:

### **Expenses**

- Tuition cost
- Other University Fees
- Cost for Books
- Housing/Accommodation/Rent
- Air Transportation
- Ground Transportation (Bus passes, gas, etc.)
- Living Expenses (food, clothing, utilities, telephone, other reasonable living expenses)

### **Income**

- Employment income
- Employee Education Assistance Programs
- Scholarships, bursaries, grants, sponsorship
- Student Financial Assistance or other Government Subsidies
- Other Income

Where an Application is insufficient, the Law Foundation shall request further information from the Applicant before the Application is considered;

An Applicant may apply for the Award up to twice per calendar year. For each new Award requested, the Applicant must submit a new Application which includes updated information.

## **7. Deadline for Applications**

- a) The Deadline for Applications is:
- Fall & Winter Sessions – August 15
  - Summer Session – April 15
- b) Applications shall be sent to the Nunavut Law Foundation either by:

**Mail:**

Administrator  
Nunavut Law Foundation  
P.O. Box 69  
Iqaluit, NU X0A 0H0

**Fax:**

(867) 979-2333

**Email:**

[ceo@lawsociety.nu.ca](mailto:ceo@lawsociety.nu.ca)

## **8. Notification and Advertisement**

- a) The Foundation shall distribute notifications and advertisements of the availability of the Award, by February 1 and June 1 of each year, or as soon as reasonable thereafter, to one or more of the following sources:
- CBC North Radio
  - Law Society of Nunavut
  - Nunavut Arctic College
  - Nunavut Arctic College Campuses in Nunavut
  - Law schools across Canada
  - Social Media outlets
  - Nunavut Sivuniksavut

## **9. Communications Expenses**

- b) The Foundation may expend reasonable costs for advertisement of the Award and publication of Recipient names.

## **10. Timelines of Final Decisions**

- a) The Foundation shall make every effort to review all Applications on or before September 15 (Fall & Winter Sessions) and on or before May 15 (Summer Session) of each year;
- b) The Foundation shall notify Recipients by letter and/or via email;

- c) The Foundation shall issue the Award reasonably after reviewing all Applications and giving careful consideration to its budget and financial situation.
- d) The Award may be directly deposited into the Recipient's bank account or sent by mail in the form of a cheque;
- e) The Award should not be issued other than in the Recipient's name or in the Recipient's bank account.

#### **11. Clawback and Attrition**

The Foundation reserves the right to exercise remedial measures should an Award Recipient fail to complete a course/program in the year the Award was granted without a reasonable justification, including reclaiming the full amount of an Award through legal avenues.

#### **12. Quorum and Meetings**

- a) The Quorum to make decisions on the Award is three members;
- b) The Chairperson shall have the final vote in the event of a tie.

#### **13. Consent for Publication Release and Destruction of Records**

A Recipient shall complete and sign the following forms before payment may be issued:

- An Acknowledgment Form containing a requirement to notify the Foundation in writing if the Recipient fails to complete a course/program in the year the Award was granted and to provide reasons for not completing the course/program;
- A consent for release of the Applicant's name and photograph for publication purposes;
- An acknowledgment that the Award is taxable and that the Recipient will be issued a receipt for tax purposes;
- An acknowledgment that the Foundation will retain personal information of the Recipient for at least five years prior to the destruction of personally identifiable records.

#### **14. Records**

- a) The Foundation shall keep a record of Recipient names and amounts distributed for each year the Award is granted in a logbook to be held in the Law Society of Nunavut office. All other identifiable personal information shall be confidentially secured by the Law Society of Nunavut;
- b) Identifiable personal information of Applicants and Recipients shall be destroyed within seven years of the receipt of the Award.

### **15. Amendments and Reviews**

These Terms of Reference may be amended from time to time as changing circumstances warrant and upon a majority vote of the Nunavut Law Foundation members.

Amended Terms of Reference Adopted by Resolution  
Nunavut Law Foundation

Date: June 4, 2014

Mandy Sammurtok, Chairperson  
Marie Belleau, Board Member  
Wendy Kootoo-Wood, Board Member  
Thomas Lemon, Board Member